

## LOVING MY COMMUNITY NEIGHBORHOOD IMPROVEMENT GRANT

The City of Dallas Loving My Community Neighborhood Improvement Grant (LMC) awards financial assistance to neighborhood groups that present a vision, a passion and a commitment to conduct a community operated project or program to address specific needs in their neighborhood and help improve the quality of life for their area.

It is the vision of the City of Dallas that the LMC serve as a vehicle that will ignite neighborhood community creativity and self-empowerment citywide. Through mobilizing community assets, such as knowledge, skills, passion, and positive relationships, residents can ultimately develop caring communities and revitalized neighborhoods.

The LMC will award grants to selected projects and programs that represent a community effort to contribute to a strong, stable and healthy neighborhood. Winning applications will have presented a self-sustaining concept that will not only offer ongoing opportunities for all segments of a community to come together and increase neighborhood interaction, but will also empower that community and improve their quality of life. LMC Grants will be awarded to projects and programs that achieve the highest rankings from a 200-point evaluation criteria covering five categories. A maximum of \$10,000 will be awarded to each project or program selected.

### LMC Evaluation Categories

- Project or program idea
- Community benefit
- Community matches
- Project feasibility
- Other



### OFFICE OF STRATEGIC CUSTOMER SERVICES

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## OFFICE OF STRATEGIC CUSTOMER SERVICES



## NEIGHBORHOOD IMPROVEMENT GRANT



## Applicant Eligibility

To apply for LMC funding, the core application team must be a neighborhood-oriented group of residents. Examples of eligible groups include but are not limited to the following:

- Neighborhood & Homeowners associations
- Crime watch groups
- Community garden groups
- Area PTAs
- Group of residents within the target area

If you are a business or a non-residential organization, you may only apply for a LMC grant if you apply with a group of area residents where a resident is serving as team lead.



## Idea Types

Communities are encouraged to develop creative and innovative ideas that support the unique needs and dynamics of their neighborhoods. Ideas eligible for submission will either be a service program or a construction project.

### Service Program

A service program involves beneficial community activity that can be executed again once launched. Service programs should have a method incorporated into the implementation plan that will allow it to continue without the need of continual funding through the LMC program or City services.

### Construction Project

A construction project revolves around building or altering the look of a designated area. Construction projects should have a method incorporated into the implementation plan that will allow it to be maintained without the need of continual funding through the LMC program or assistance from other City services.

## Principles for Idea Development

### Idea Requirements

All ideas submitted should accomplish the following:

1. Result in building a stronger, healthier community
2. Provide a public benefit
3. Meet a neighborhood need or desire
4. Involve residents and other community members in all aspects of the project
5. Be maintained by the neighborhood or the applicant group for a minimum of
  - 4 years (construction projects)
  - 2 years (on-going service programs)



### Restrictions

Ideas submitted cannot use LMC funds for any of the following:

- Fund individual property improvements or repairs required by City Code
- Serve as any part of a group's operating budget
- Fund ideas that conflict with City policies or codes
- Fund ideas that require any ongoing aid from the City
- Fund ideas that would increase City operating expenses
- Pay for expenses paid made prior to receiving funding
- Pay for food, beverages and/or catering services over \$250 for projects under \$5,000 and \$500 for projects over \$5,000
- Pay for travel expenses
- Provide payment to individuals other than those are providing contract services
- Provide payment to community members for volunteer services connected to a project

### \*AUTOMATIC REJECTION CONDITIONS\*

The City of Dallas reserves the right to reject any application submitted at any time during the application cycle if it is discovered that the project or program would be a violation to any City ordinance, conflicts with current City services, goes against the vision and/or the mission of the organization, or is deemed illegal or immoral.

## Application Workshop

To ensure that all interested parties understand the requirements, restrictions and guidelines related to developing ideas and the application process, each applicant group is encouraged to send at least one member of their team to one of the mandatory workshops. For the convenience of the community, the workshops will be held on Saturdays at City Hall.

## Application Submission

Interested parties should submit completed applications to the Office of Strategic Customer Services in one of following manners listed below.

### Hand or Mail Delivery

Office of Strategic Customer Services  
c/o Loving My Community  
1500 Marilla Street, L2AN-B  
Dallas, Texas 75201

Due to the size of City Hall, we strongly recommend that mailed applications be postmarked at least three (3) days prior to the deadline to ensure they are received on time. All applications received after 5pm on the deadline date will be automatically rejected.

### Email Delivery

Email in PDF format no larger than 5MB to  
[lovingmycommunity@dallascityhall.com](mailto:lovingmycommunity@dallascityhall.com)

Due to increased email security measures to prevent spam and spreading computer viruses, it is the responsibility of the application team to confirm that emailed applications have been received. Applications received after 5pm will be automatically rejected regardless of the nature of any email submission issues.

For more information about the Loving my Community Neighborhood Improvement Grant contact the Office of Strategic Customer Services or visit the City of Dallas website at [www.dallascityhall.com/scs/community.html](http://www.dallascityhall.com/scs/community.html).

