

AVIATION

DEPARTMENT MISSION

To provide a safe and efficient airport system.

PROGRAM DESCRIPTION

Airport Maintenance

Airport Maintenance provides for the management, supervision and maintenance of the terminal building, runways, grounds, ramps and service roads for Love Field 24 hours per day. In addition, the program provides for the supervision and management of City owned land and improvements leased to individuals and corporations.

Airport Operations and Security

Operations and Security includes Police and Fire services to ensure that conditions in all areas of the airport are maintained safely for aircraft operators, tenants and the traveling public, that aircraft operating areas on the airports comply with federal standards, and that security of Love Field is maintained through implementation and enforcement of the FAA approved Airport Security Program. In addition, this program oversees the management of Love Field's ground transportation and parking facilities.

Dallas Executive Airport

Dallas Executive Airport provides for the operation and maintenance of a general aviation airport in Southwest Dallas, and the leasing of City-owned property at Dallas Executive Airport for aviation, commercial and/or industrial purposes.

Heliport

The Heliport includes the administration, operation, promotion, and maintenance of the Dallas Public Use Heliport at the Convention Center.

Capital Construction and Debt Service

This program provides the Operating Budget transfers to the Capital Construction Fund. Also, principal and interest payments of revenue supported bonded indebtedness (Series 2001 Revenue Bonds) for an additional parking garage structure at Love Field is funded in this program.

OBJECTIVES FOR FY 2004-2005

- To provide a safe and efficient airport system
- Continue to enhance public safety and customer service while facilitating the smooth transition of airport security to the federal security force

AVIATION

OBJECTIVES FOR FY 2004-2005 (CONTINUED)

- Continue to monitor and enhance revenues to maintain a fiscally strong, self-sustaining airport system
- Continue to pursue the aggressive development of Dallas Executive Airport

MAJOR BUDGET ITEMS

- Add \$533,353 for expanded maintenance contracts
- Increase debt service by \$3,909,316, from \$3,808,309 to \$7,717,625. This will be the fourth year of the ten year debt service plan
- Receive \$385,133 reimbursement from Transportation Security Administration for checkpoint security
- Receive \$120,500 reimbursement from Transportation Security Administration for K9 Program
- Delete 3.3 FTEs (Office Assistant D, Maintenance Worker B, and Coordinator G) for department efficiencies
- New Fee: Off-Airport Concession Fees, estimated revenue \$300,000
- New Fee: Commercial Vehicle Fees, estimated revenue \$225,000

AVIATION

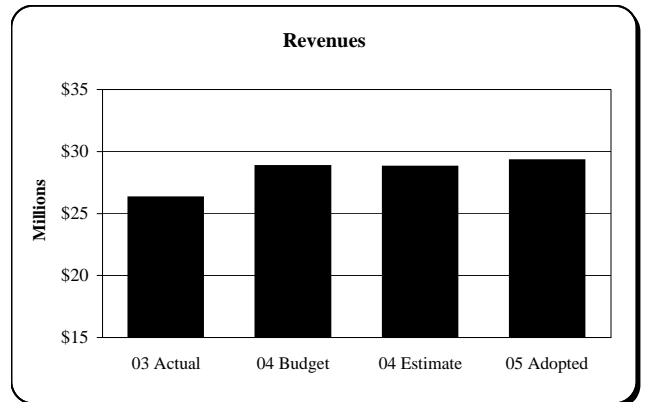
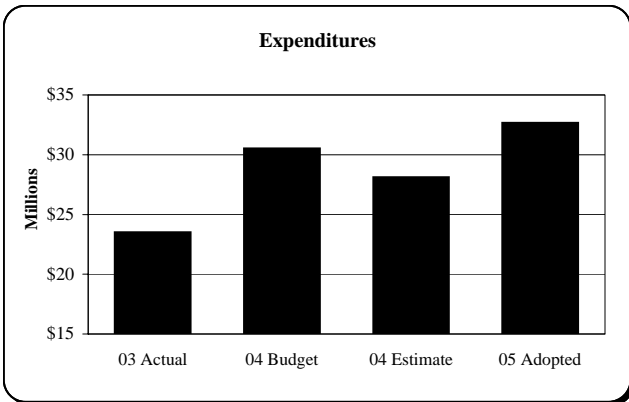
	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
BEGINNING FUND BALANCE	5,607,354	8,398,151	8,398,151	9,049,574
REVENUES				
Field Maintenance	7,728,708	8,595,151	8,872,751	8,894,022
Terminal Maintenance	9,581,452	10,416,238	10,696,790	10,982,537
Parking Garage	7,417,764	8,872,498	8,199,638	8,289,865
All Remaining Revenues	1,582,276	958,544	1,002,318	961,118
TOTAL REVENUES	26,310,200	28,842,431	28,771,497	29,127,542
EXPENDITURES (By Program)				
Airport Maintenance	8,628,289	10,210,392	9,907,017	10,499,565
Dallas Executive Airport	1,622,950	1,722,313	1,674,642	1,679,287
Heliport	317,563	223,254	191,770	188,083
Capital Construction and Debt Service	4,162,144	6,824,765	4,615,863	8,810,950
Airport Operations and Security	8,788,457	11,550,940	11,730,782	11,627,817
TOTAL EXPENDITURES	23,519,403	30,531,664	28,120,074	32,805,702
ENDING FUND BALANCE	8,398,151	6,708,918	9,049,574	5,371,414

EXPENDITURES (By Category)				
Salaries and Benefits	7,429,056	7,487,038	7,310,361	7,103,585
Supplies and Materials	3,052,675	3,841,678	3,781,030	3,866,657
Other Services and Charges	16,547,878	20,258,581	17,534,316	22,341,093
Capital Outlays	(164,660)	0	0	0
Reimbursements	(3,345,546)	(1,055,633)	(505,633)	(505,633)
TOTAL	23,519,403	30,531,664	28,120,074	32,805,702

AVIATION

	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
FTEs (By Type)				
Regular	151.1	154.6	151.1	151.3
Overtime	1.9	1.8	2.0	2.0
Temporary Help	0.0	0.4	0.2	0.2
Day Labor	0.0	0.0	0.0	0.0
TOTAL	153.0	156.8	153.3	153.5
FTEs (By Program)				
Airport Maintenance	118.0	120.9	118.1	118.3
Dallas Executive Airport	12.2	12.8	12.4	12.4
Heliport	2.2	2.3	2.2	2.2
Capital Construction and Debt Service	0.0	0.0	0.0	0.0
Airport Operations and Security	20.6	20.8	20.6	20.6
TOTAL	153.0	156.8	153.3	153.5

OPERATING FUND	32,805,702
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	32,805,702



CONVENTION AND EVENT SERVICES

DEPARTMENT MISSION

To generate revenues for the City of Dallas through efficient management, marketing and promotion of the Dallas Convention Center, Reunion Arena, Farmers Market, Special Events and Union Station, while providing quality customer service.

PROGRAM DESCRIPTION

Event Management

Provides coordination and in-house management of facility usage and services for international and national conventions, trade shows, public events and meetings at the Convention Center.

Facility Services

Provides Convention Center's clients electrical, plumbing, sound and lighting services and installation.

Facility Maintenance

Provides for the routine and preventive maintenance of building operations and equipment.

Farmers Market

Provides management of market facilities and coordination of stall rentals for sale of farm produce, floral and specialty items.

Finance and Administration

Provides financial, accounting and administrative support for all departmental programs.

Special Events

Permits special events and filming activity, manages City sponsorship program and produces major celebrations.

Union Station

Serves as downtown railway transportation hub and provides office and event space.

Reunion Arena

Provides a sports and entertainment facility to serve the patrons of Reunion Arena.

CONVENTION AND EVENT SERVICES

OBJECTIVES FOR FY 2004-2005

- Upgrade food and beverage service at the Dallas Convention Center by offering branded concepts.
- Enhance efforts to market the City and attract conventioners
- Complete design for Shed II improvements at Dallas Farmers Market
- Increase the utilization of Reunion Arena by introducing the World Hockey Association and continuing to market the facility as an ancillary space for large conventions
- Maximize the opportunities throughout the Department of Convention and Event Services to utilize volunteer program administered by the Office of Special Events

MAJOR BUDGET ITEMS

- Includes \$700,000 funding for retention of the Cotton Bowl and UT-OU game
- Increase \$654,600 in advertising payments to the Dallas Convention and Visitors bureau (DCVB) associated with increased Hotel/Motel tax revenues
- Increase \$500,000 for food and beverage expenses due to increased revenues from new services offered
- Increase debt service by \$3,663,863, from \$19,946,092 to \$23,609,955. Debt service will peak in FY 2005-06 at \$24,745,792
- Save \$2,000,000 by supplementing debt service payment with revenue reserve funds during FY 2004-05
- Add \$30,000 for increased electrical costs
- Add \$63,959 for increased cost of employee health benefits
- Add \$80,000 for marketing expenses at Farmers Market
- Add \$40,000 for an additional position for the Film Commission
- Add \$50,000 for creating a contingency reserve at Farmers Market
- Add \$95,000 to address increased custodial costs
- Add \$100,000 for sponsorship program administered by Office of Special Events
- Transfer \$223,246 to Reunion Arena for reimbursement to Convention Center for labor

CONVENTION AND EVENT SERVICES

MAJOR BUDGET ITEMS (CONTINUED)

- Save \$6,549 for debt service payment at Farmers Market per payment schedule
- Enhance security at Farmer's Market by expanding security patrols
- Delete 2.5 Temporary FTEs due to newly established price agreement for stagehand labor.
- Farmers Market stall fee changes for FY 2004-05:

Rental of Stalls	Current Fee	Fee Increase	Adopted New Fee	Est Additional Revenue
Farmers (for pre-rent during June, July, and August)	\$18	\$3	\$21	\$4,320
Dealers (for pre-rent during every month except January and February)	\$18	\$3	\$21	\$79,104
Merchandise Dealers	\$10	\$3	\$13	\$29,976
Total				\$113,400

CONVENTION AND EVENT SERVICES

	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
BEGINNING FUND BALANCE	1,441,423	3,812,040	3,812,040	3,529,398
REVENUES				
Hotel Occupancy Tax	28,438,024	30,111,995	29,711,995	32,111,995
Contract Services	6,883,972	8,249,555	8,798,069	8,769,555
Alcohol Beverage Tax	6,178,864	6,501,323	6,321,067	6,421,448
All Remaining Revenues	18,812,034	12,881,474	11,480,080	15,331,344
TOTAL REVENUES	60,312,894	57,744,347	56,311,211	62,634,342
EXPENDITURES (By Program)				
Event Management	5,089,656	6,115,623	6,129,760	5,903,470
Facility Services	5,383,452	4,715,828	4,715,582	4,741,116
Facility Maintenance	7,559,070	8,209,642	8,620,914	8,510,731
Farmers Market	1,348,346	1,376,957	1,405,579	1,492,027
Finance and Administration	35,118,548	34,789,967	32,738,038	39,203,351
Special Events	172,597	203,653	201,906	208,253
Union Station	617,891	638,974	694,335	639,716
Reunion Arena	2,652,717	1,853,667	2,087,739	1,925,406
TOTAL EXPENDITURES	57,942,277	57,904,311	56,593,853	62,624,070
ENDING FUND BALANCE	3,812,040	3,652,076	3,529,398	3,539,670
EXPENDITURES (By Category)				
Salaries and Benefits	7,316,729	7,248,576	7,076,285	7,153,486
Supplies and Materials	5,238,120	5,696,642	6,602,962	5,905,254
Other Services and Charges	45,381,293	44,959,093	42,914,942	49,565,330
Capital Outlays	7,020	0	0	0
Reimbursements	(885)	0	(336)	0
TOTAL	57,942,277	57,904,311	56,593,853	62,624,070

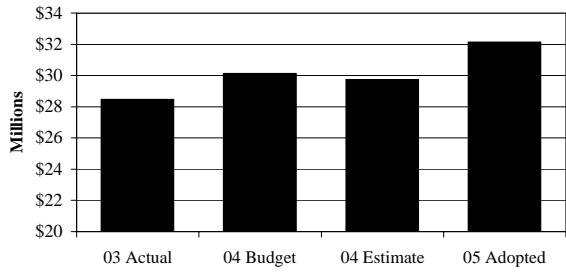
CONVENTION AND EVENT SERVICES

	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
FTEs (By Type)				
Regular	160.2	172.7	169.9	172.7
Overtime	3.8	2.4	4.1	2.4
Temporary Help	9.5	10.0	0.0	7.5
Day Labor	0.0	0.0	1.0	0.0
TOTAL	173.5	185.1	175.0	182.6
FTEs (By Program)				
Event Management	15.5	17.5	19.7	17.5
Facility Services	89.1	94.1	72.3	91.7
Facility Maintenance	43.4	45.9	43.1	45.9
Farmers Market	12.9	12.9	16.1	12.5
Finance and Administration	3.8	3.8	6.7	4.0
Special Events	3.8	3.9	4.0	4.0
Reunion Arena	5.0	7.0	13.1	7.0
Union Station	0.0	0.0	0.0	0.0
TOTAL	173.5	185.1	175.0	182.6

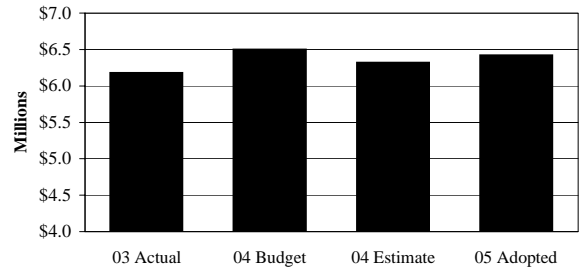
OPERATING FUND	62,624,070
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	62,624,070

CONVENTION AND EVENT SERVICES

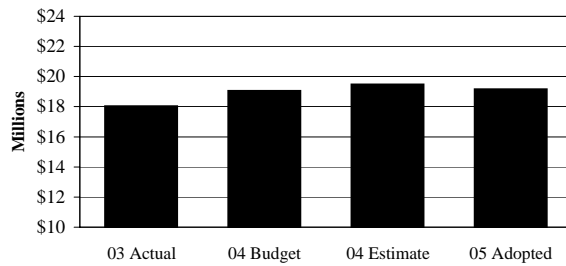
Hotel Occupancy Tax Revenues



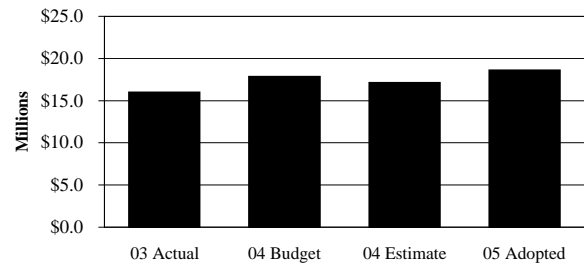
Alcohol Beverage Tax Revenues



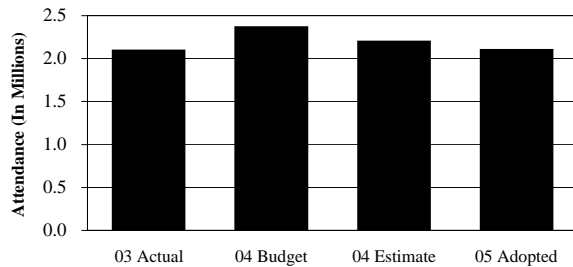
Total Operating Costs



Total Operating Revenues



Convention Center Attendance



DEVELOPMENT SERVICES

Enterprise Fund

DEPARTMENT MISSION

To encourage economic growth in a progressive community environment and facilitate the land development process by focusing resources on comprehensive planning activities, attracting investment in new and expanding businesses, supplying unparalleled real estate and pre-development services, and providing high quality plan review, permitting and inspection services.

PROGRAM DESCRIPTION

Building Inspection

Ensure compliance with construction standards and enforce City building codes. Review construction, engineering and site plans. Issue construction trade licenses and building permits. Register contractors doing business in the City. Inspect new and renovated structures and privately built public infrastructure.

Engineering

Ensure privately built public infrastructures conform to construction standards. Review water, wastewater, paving, drainage and traffic patterns of privately built public infrastructure. Attest to validity of developer produced surveys. Ensure accuracy of various GIS layers.

Business and Customer Service

Provide quality customer service to external and internal clients. Scan, store and produce departmental documents. Expedite development project by involving all departmental personnel necessary. Provide necessary training to ensure all certifications are current. Handle telephone queries in prompt, courteous manner. Perform various departmental business functions.

General Expense and Debt Service

Provides overall financial support to the department in areas where the expenditures are not directly tied to the day-to-day operational and overhead aspects of the department. All such expenditures require special monitoring and control. Key items within General Expense and Debt Service include general fund cost reimbursement and debt service commitments.

OBJECTIVES FOR FY 2004-2005

- Continue to improve customer service and efficiency in the plan review and permitting processes

DEVELOPMENT SERVICES

Enterprise Fund

MAJOR BUDGET ITEMS

- Add \$304,093 to reimburse Building Services for Oak Cliff Municipal Center capital improvements and for operating and maintenance costs
- Add 1.0 FTE (Sr Customer Service Representative E and Customer Service Representative C) and \$38,780 for Building Inspection Customer Services effective April 1, 2005
- Add 1.0 FTE (two Sr. Customer Service Representative E) and \$40,956 for Building Inspection central files improvements effective April 1, 2005
- Add 0.5 FTE (Customer Service Representative C) and \$15,281 for Building Inspection permit center customer intake and permitting effective April 1, 2005
- Add 1.0 FTE (two Planner IIs) and \$69,468 for Building Inspection development review effective April 1, 2005
- Add 1.5 FTEs (GIS Technical Manager and two GIS technicians) and \$101,454 for Building Inspection engineering and GIS support services effective April 1, 2005
- Add 1.0 FTE (Office Assistant) and \$36,000 for Field Inspections support
- Add 2.0 FTEs (Plans Examiners) and \$95,896 for the Permit Center due to increased volume
- Add 1.0 FTE (Coordinator) and \$55,156 for Building Inspection administration to assist the Building Official
- Add 15.2 FTEs to maintain the current level of service
- Add \$105,197 for increased cost of employee health benefits
- Includes \$677,000 for year two of the Comprehensive Plan (General Fund includes an additional \$393,000)
- Includes \$320,000 for vehicle replacement program
- Transfer 6.0 FTEs and \$395,396 from Development Services General Fund for Engineering and GIS Support Services

DEVELOPMENT SERVICES
Enterprise Fund

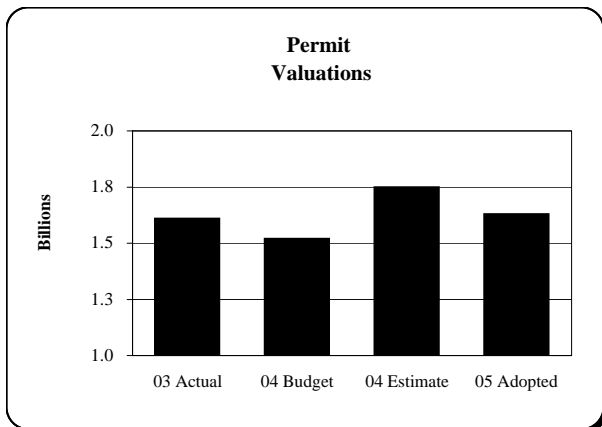
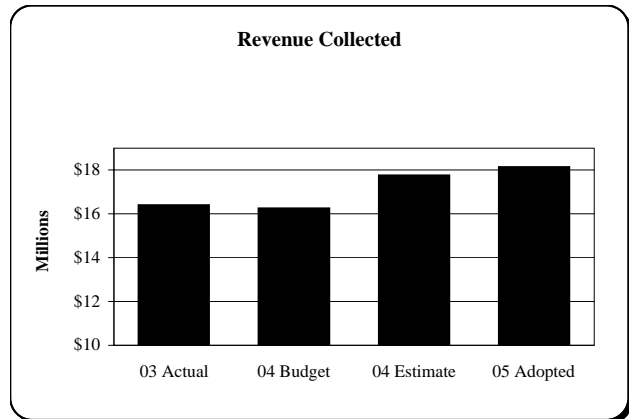
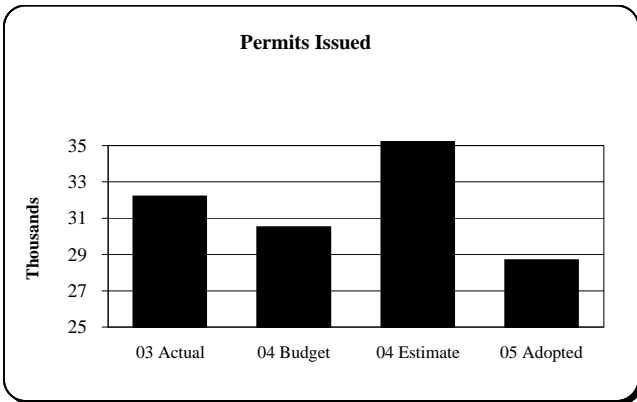
	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
BEGINNING FUND BALANCE	625,315	1,789,765	1,789,765	2,470,317
REVENUES				
Building Permits	9,787,391	9,768,549	10,539,229	10,550,000
Certificate of Occupancy	1,339,899	1,468,050	1,368,050	1,375,000
Plan Review	1,676,699	1,780,231	2,097,045	2,360,000
Registration/License	556,119	547,651	548,651	555,000
Special Plats	1,225,192	1,155,000	1,155,000	1,250,000
Private Development	861,905	743,000	1,010,000	1,040,000
Interest Earnings	56,560	100,000	70,000	60,000
All Remaining Revenues	898,165	696,081	970,587	950,000
TOTAL REVENUES	16,401,930	16,258,562	17,758,562	18,140,000
EXPENDITURES (By Program)				
Building Inspection	10,527,515	10,156,059	10,837,113	11,945,740
Engineering	0	1,161,419	1,086,652	1,766,219
Business & Customer Service	2,642,485	2,595,820	2,803,645	2,559,195
General Expense and Debt Service	2,067,480	2,354,307	2,350,600	2,730,189
TOTAL EXPENDITURES	15,237,480	16,267,605	17,078,010	19,001,343
ENDING FUND BALANCE	1,789,765	1,780,722	2,470,317	1,608,974
EXPENDITURES (By Category)				
Salaries and Benefits	11,274,468	11,527,530	11,662,320	12,642,647
Supplies and Materials	308,188	582,750	518,184	419,754
Other Services and Charges	4,908,648	5,016,149	5,700,183	6,779,766
Capital Outlays	0	300,000	356,147	320,000
Reimbursements	(1,253,824)	(1,158,824)	(1,158,824)	(1,160,824)
TOTAL	15,237,480	16,267,605	17,078,010	19,001,343
FTEs (By Type)				
Regular	191.0	196.8	203.0	227.0
Overtime	0.0	0.0	0.0	0.0
Temporary Help	0.0	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
TOTAL	191.0	196.8	203.0	227.0

DEVELOPMENT SERVICES

Enterprise Fund

	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
FTEs (By Program)				
Building Inspection	151.0	133.4	137.3	150.5
Engineering	0.0	26.4	26.1	37.5
Business & Customer Service	40.0	37.0	39.6	39.0
General Expense and Debt Service	0.0	0.0	0.0	0.0
TOTAL	191.0	196.8	203.0	227.0

OPERATING FUND	FY 2004-05 Adopted
	19,001,343
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	19,001,343



MUNICIPAL RADIO

DEPARTMENT MISSION

To provide a high quality, self-supporting, 24-hour classical music station which promotes the appreciation of classical music, awareness of cultural arts, educational and business events. Serve as the City's medium for public service announcements, emergency notifications, and Dallas City Council broadcasts. Provide area retailers with marketing and advertising services to support an economically vibrant business climate.

PROGRAM DESCRIPTION

Municipal Radio WRR-FM

Municipal Radio WRR-FM provides the only 24-hour-a-day classical music broadcast in the Dallas/Fort Worth market. Regular programming includes the Dallas Symphony Orchestra and other major symphony orchestras; Metropolitan and other operas; local and national news; exclusive broadcasts of the Dow Jones Report and Barron Reports; public affairs programming such as Dallas City Council meetings; art reviews. WRR-FM also streams audio on the Internet at www.wrr101.com.

OBJECTIVES FOR FY 2004-2005

- Continue to develop creative partnerships to enhance the stations viability in the market and increase sales revenue
- Relocate primary and auxiliary towers and transmitters to improve signal quality, expand listenership and increase revenues
- Enhance security by adding monitoring cameras in the rear parking area and limit building access
- Ensure fund balance is available to facilitate station renovation and expansion
- Install back-up generators for the building and transmitters

MAJOR BUDGET ITEMS

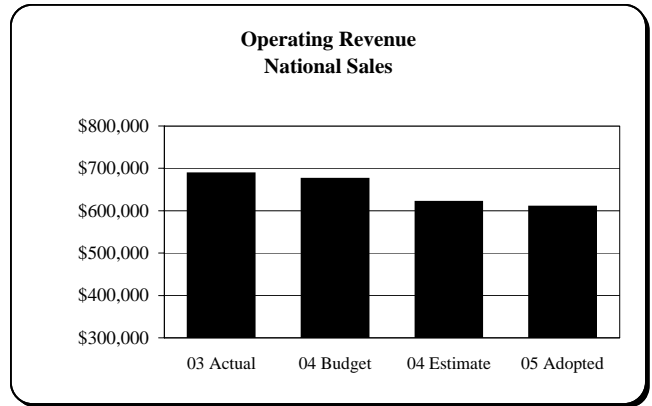
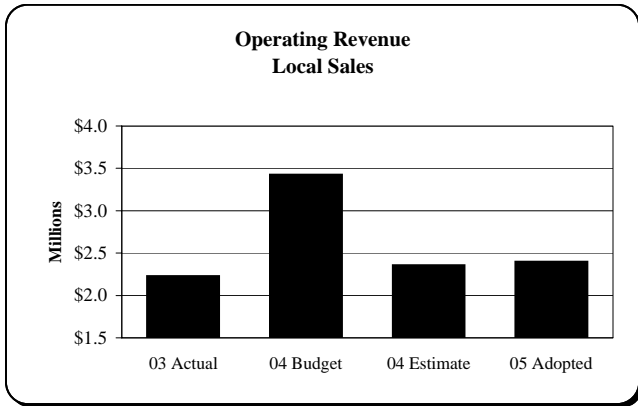
- Add \$15,548 for increased cost of employee health benefits
- Delete 1.0 regular FTE and save \$37,686 adjusting the vacancy rate to recognize a hiring lag in FY 2004-05
- Delete \$728,877 in agency and sales commissions and reduce transfer to capital construction funds due to projected revenue in FY 2004-05

MUNICIPAL RADIO

	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
BEGINNING FUND BALANCE	4,089,843	4,066,226	4,066,226	4,115,695
REVENUES				
Local Sales	2,330,392	3,424,588	2,378,316	2,400,000
National Sales	688,510	675,412	621,684	610,000
Interest Earned	124,498	100,115	100,115	91,000
All Remaining Revenues	71,962	63,895	50,565	39,000
TOTAL REVENUES	3,215,362	4,264,010	3,150,680	3,140,000
EXPENDITURES (By Program)				
Municipal Radio WRR-FM	3,238,979	4,132,992	3,101,211	3,064,466
TOTAL EXPENDITURES	3,238,979	4,132,992	3,101,211	3,064,466
ENDING FUND BALANCE	4,066,226	4,197,244	4,115,695	4,191,229
EXPENDITURES (By Category)				
Salaries and Benefits	1,546,409	2,147,734	1,747,666	1,544,001
Supplies and Materials	106,068	102,572	118,124	132,205
Other Services and Charges	1,586,502	1,882,686	1,235,421	1,388,260
Capital Outlays	0	0	0	0
Reimbursements	0	0	0	0
TOTAL	3,238,979	4,132,992	3,101,211	3,064,466
FTEs (By Type)				
Regular	23.9	25.9	23.9	25.0
Overtime	0.1	0.1	0.1	0.0
Temporary Help	0.0	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
TOTAL	24.0	26.0	24.0	25.0
FTEs (By Program)				
Municipal Radio WRR-FM	24.0	26.0	24.0	25.0
TOTAL	24.0	26.0	24.0	25.0

MUNICIPAL RADIO

	FY 2004-05 Adopted
OPERATING FUND	3,064,466
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	3,064,466



STORM WATER DRAINAGE MANAGEMENT

DEPARTMENT MISSION

To meet federally mandated storm water permitting requirements, provide sampling and testing, provide inspection of storm water related facilities associated with construction and industrial activities, provide public education, provide for design and maintenance activities to meet storm water quality requirements, and provide billing for the resources needed for the program.

PROGRAM DESCRIPTION

Storm Water Drainage Management

The Storm Water Management Program was established in compliance with the Clean Water Act. The program operates the City of Dallas' storm water programs and activities, outlined in the City's NPDES MS4 storm water permit, issued by the Environmental Protection Agency. Storm water activities include environmental investigations, water sampling, screening and testing, rapid bio-assessment, emergency spill and abandoned substance recovery, industrial and construction inspection, storm drain inspection and inventory, GIS mapping and public education and involvement. The program includes storm drainage system improvements and maintenance. In addition, the program provides for the billing and collection necessary to fund these activities.

OBJECTIVES FOR FY 2004-2005

- Maintain compliance with the City's NPDES MS4 storm water permit by completing and reporting the required items
- Management of \$27.7 million in storm water drainage utility revenue and reimburse departments for storm water related activities performed during the year

MAJOR BUDGET ITEMS

- Propose a rate increase that generates \$5,122,090 additional revenues. The increase will pay for improved maintenance of City properties, capital improvements, and full program funding to meet federal requirements, such as:
 - fuel island covers at the Park Service Center and Fire Stations
 - wash bays at several Fire Stations
 - oil/water separators at City facilities
 - litter pickup program
 - erosion controls in animal exhibits at the Dallas Zoo
 - storm drain protection devices at the Dallas Zoo
 - parking lot cleaning at City facilities (Park, Police and Service Centers)
 - retrofit two trash racks to remove litter from floodway system sumps
 - expansion of education programs

STORM WATER DRAINAGE MANAGEMENT

MAJOR BUDGET ITEMS (CONTINUED)

- Provide funding for educational programs for industries, trade groups, community organizations, and schools (primarily DISD) for storm water management activities
- Provide partial funding for Office of Environmental Quality to provide staff, training, and maintenance of City properties for storm water management activities
- Includes \$750,000 for the Internal Drainage Program to analyze the flood plain boundary along the Irving Boulevard, Industrial, and Stemmons Corridor
- Includes \$699,959 to begin to pay the debt service cost for \$6.0 million of Certificate of Obligations to be issued in November 2004 for Capital Improvement Projects

FEE CHANGES

Residential (Square Footage)	Current Fee	Adopted Increase	Adopted Fee	Adopted Additional Revenue
0 – 5,000	\$ 2.07	\$ 0.43	\$ 2.50	\$149,188
5,001 – 10,000	\$ 3.31	\$ 0.68	\$ 3.99	1,228,907
10,001 – 21,800	\$ 4.81	\$ 0.99	\$ 5.80	679,973
21,801 – 43,600	\$ 8.42	\$ 1.74	\$ 10.16	151,154
43,601 +	\$ 16.21	\$ 3.42	\$ 19.63	117,898
Commercial	\$ 0.0656	\$ 0.0138	\$ 0.0794	2,794,970

Total Estimated Additional Revenue: \$5,122,090

STORM WATER DRAINAGE MANAGEMENT

	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
BEGINNING FUND BALANCE	1,111,476	1,111,476	1,111,476	1,111,476
REVENUES				
Storm Water	19,648,119	23,311,052	23,311,052	28,433,142
TOTAL REVENUES	19,648,119	23,311,052	23,311,052	28,433,142
EXPENDITURES (By Program)				
Storm Water Drainage Management	19,648,119	23,311,052	23,311,052	28,433,142
TOTAL EXPENDITURES	19,648,119	23,311,052	23,311,052	28,433,142
Transfer to General Fund	0	0	0	0
ENDING FUND BALANCE	1,111,476	1,111,476	1,111,476	1,111,476

EXPENDITURES (By Category)				
Salaries and Benefits	0	0	0	0
Supplies and Materials	0	0	0	0
Other Services and Charges	19,648,119	23,311,052	23,311,052	28,433,142
Capital Outlays	0	0	0	0
Reimbursements	0	0	0	0
TOTAL	19,648,119	23,311,052	23,311,052	28,433,142

FTEs (By Type)				
Regular	0.0	0.0	0.0	0.0
Overtime	0.0	0.0	0.0	0.0
Temporary Help	0.0	0.0	0.0	0.0
Day Labor	0.0	0.0	0.0	0.0
TOTAL	0.0	0.0	0.0	0.0

FTEs (By Program)				
Storm Water Drainage Management	0.0	0.0	0.0	0.0
TOTAL	0.0	0.0	0.0	0.0

STORM WATER DRAINAGE MANAGEMENT

	FY 2004-05 Adopted
OPERATING FUND	28,433,142
ADDITIONAL OPERATING RESOURCES	
NONE	0
TOTAL	0
TOTAL OPERATING RESOURCES	28,433,142

DALLAS WATER UTILITIES

DEPARTMENT MISSION

To provide water and wastewater services vital to the health and safety of Dallas citizens and our customers, as well as to the City's efforts toward economic development, environmental protection and enhancement of quality of life. Water Utilities is a City-owned enterprise providing regional water and wastewater services, and works in support of the goals of the City of Dallas, while striving to provide excellent response to the needs of our customers at a fair and reasonable cost through our operations, customer service, maintenance, and support functions.

PROGRAM DESCRIPTION

Business and Customer Operations

Provides accounting, financial, and budget support to the Water Utilities Department; and provides customer relations, billings, credit and collections activities, customer information, and meter associated services to the water, wastewater and storm water utility customers. Responsible for special collection activity, material services, long range budget planning and rate setting services.

Water Operations

Responsible for operating and maintaining the City's potable water system which includes the raw water impoundments, purification plants, pumping facilities and distribution system. In addition, this program provides for the management of wholesale water and wastewater services to other governmental entities within the utility's service area. Also responsible for long range water supply planning.

Wastewater Operations

Responsible for operating and maintaining wastewater treatment plants, infrastructure and levees to ensure the City's ability to comply with the requirements of EPA and TCEQ. Also responsible for the collection and transportation of domestic and industrial wastes, including internal pipe inspections, cleaning, rehabilitation and replacement, detection and repair of inflow and infiltration, and flow monitoring.

Capital Improvement Operations

Plans, designs, constructs and inspects the capital projects needed to provide water and wastewater facilities to meet the growth of the community, extension of water lines and wastewater mains, modification of facilities to meet changes in State and Federal regulatory requirements and the rehabilitation and replacement of deteriorated or obsolete facilities.

DALLAS WATER UTILITIES

PROGRAM DESCRIPTION (CONTINUED)

Support Operations

Provides direction on all technical and financial decisions for the department as a whole, as well as, direction on internal controls and internal/external reporting and management of the day to day operations. Responsible for long range planning for the department and the rate setting process. Manages the City's water conservation efforts. This includes making changes to current water usage procedures, informing and educating the public of their need to conserve water, implementing incentive programs to reduce water usage, with an overall objective of reducing water usage during the peak day demand period. This program area will implement the 5-year strategic plan.

General Expense and Debt Service

Provides overall financial support to the department in areas where the expenditures are not directly tied to the day-to-day operational and overhead aspects of the department. All such expenditures require special monitoring and control. Key items within General Expense and Debt Service include street rental, transfer to the construction funds, general fund cost reimbursement and debt service commitments.

OBJECTIVES FOR FY 2004-2005

- Improve quality of life by addressing the needs of our aging infrastructure through increased maintenance, repair and replacement of aging facilities
- Continue to pursue long range water supply needs to meet the growth challenges of the City of Dallas which place increased water demands on water supply as well as water and wastewater systems
- To improve the quality of life by enhancing treatment processes and operations to reduce odors at the City's wastewater treatment plants
- Implement an aggressive conservation program and move forward with recommendations of the strategic plan to reduce our per capita consumption
- To aggressively identify and pursue opportunities for grants and rebates on eligible projects to reduce costs
- To set fees and charges to fully recover cost of services provided
- Enhance automation to provide high quality customer service through development of an asset management system and replacement of the customer billing system

DALLAS WATER UTILITIES

MAJOR BUDGET ITEMS

- Add 20.4 regular FTEs and \$853,732 to maintain current level of service
- Add 5.1 regular FTEs, 1.0 overtime FTE and \$1,015,269 for the new ozonation facility at Bachman Water Treatment Plant to comply with federal regulations
- Add 1.6 regular FTEs and \$304,690 to support infrastructure projects and to assist in the maintenance of the City's Graphical Information System
- Add 16.8 regular FTEs, .8 overtime FTE and \$1,284,577 to increase in-house design of standard projects and to meet increasing demands for the replacement of aging water and wastewater mains
- Add 7.2 regular FTEs and \$380,047 to add positions in maintenance and emergency response to reduce average response time from 91.1 minutes to a goal of 60 minutes and avoid an increase in overtime
- Add 1.6 regular FTEs and \$1,389,701 (fully reimbursed) for increased cost related to enhancements in Special Collections for audit of Short Term Motor Vehicle rental tax, research of security alarms and collection of payments and administration of billing and collection of EMS fees
- Add 0.8 regular FTE, 7.0 overtime FTEs and \$610,521 for additional overtime to provide adequate funding for shift work and to develop a database to track maintenance history as required by the State
- Add 1.0 overtime FTE and \$50,474 for increased cost of maintenance to maintain current level of service
- Add \$2,431,007 for increased electrical cost
- Add \$149,556 for increased cost of fleet services
- Add \$1,302,651 for contractual obligations for operation and maintenance of raw water resources (lakes)
- Add \$1,382,970 for costs associated with armed security services at the water and wastewater treatment plant facilities
- Includes \$2,000,000 for Payment in Lieu of Taxes (PILOT) to support economic initiatives of the city. This funding will assist with development within areas where infrastructure is inadequate or nonexistent. It will have a 0.7 percent increase impact on water rates
- Increase Capital Construction Transfer by \$3,530,427
- Add \$1,300,000 for contractor service fees for the billing, collection, and reporting of emergency ambulance fees, to be fully reimbursed by the Office of Financial Services

DALLAS WATER UTILITIES

MAJOR BUDGET ITEMS (CONTINUED)

- Add \$140,959 reimbursement from Office of Financial Services for payment to Special Collections for software upgrades to existing payment collection centers
- Add \$941,537 for increased cost of employee health benefits
- Debt service requirements are met and require an increase of \$13,242,152
- Increase retail revenues by 7.9%
- Increase residential rates by 5.9%

Adopted Rate Adjustment Impact to Residential Water and Sewer Bills

Customer Usage in Range	Average Bill at Current Rates	Adopted Increase	Number of Customers Impacted	% Customers in Range
0 to 4,000 gallons	\$14.37	\$1.11	61,000	25.1%
4,001 to 10,000 gallons	\$34.58	\$1.80	104,312	42.9%
10,001 to 15,000 gallons	\$46.37	\$2.33	35,283	14.5%
Above 15,000 gallons (includes conservation tier rate)	\$98.18	\$4.88	<u>42,663</u>	<u>17.5%</u>
Total			243,258	100.0%

Bill based on water use and maximum sewer usage of 6,500 gallon Winter Months Average
Data based on January 2003 through December 2003 usage

- Adopted fee changes effective October 1, 2004

<u>Development Related Fees</u>	<u>Existing Fee</u>	<u>Adopted Fee</u>
Wastewater Installations (Basic Service)	\$2,210	\$2,111
Installation ¾" Water Service (Basic Service)	\$1,908	\$2,172
Installation 1" Water Service	\$1,928	\$2,192
Installation 1.5" Water Service	\$2,138	\$2,349
Installation 2" Water Service	\$2,488	\$2,374
Connecting Existing ¾" Water Service	\$675	\$875
Connecting Existing 1" Water Service	\$725	\$925
Connecting Existing 1.5" Water Service	\$1,225	\$1,275
Connecting Existing 2" Water Service	\$1,275	\$1,335

DALLAS WATER UTILITIES

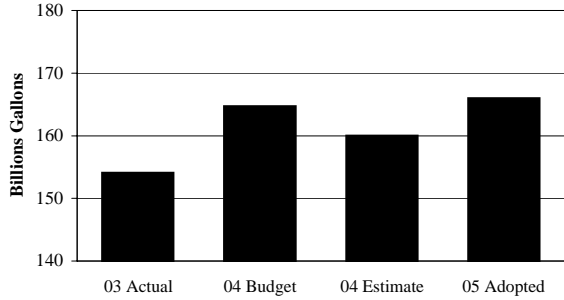
	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
BEGINNING FUND BALANCE	10,668,207	14,188,769	14,188,769	29,196,138
REVENUES				
Treated Water - Total Retail	136,318,673	159,450,602	149,375,991	174,782,892
Treated Water - Total Wholesale	56,302,445	57,598,410	58,198,130	59,005,805
Wastewater - Total Retail	122,682,006	145,076,056	135,648,742	152,758,760
Wastewater - Total Wholesale	7,817,817	8,142,507	7,824,296	7,984,310
All Remaining Revenues	10,619,998	19,369,477	19,284,243	21,437,915
TOTAL REVENUES	333,740,939	389,637,052	370,331,402	415,969,682
EXPENDITURES (By Program)				
Business and Customer Operations	14,573,794	23,203,033	21,268,006	22,569,238
Water Operations	68,877,812	84,477,030	86,330,140	91,115,224
Wastewater Operations	44,472,878	51,752,680	51,046,868	54,657,559
Capital Improvement Operations	10,865,541	9,859,079	8,865,739	10,601,654
Support Operations	5,481,658	6,573,677	6,473,312	7,189,594
General Expense and Debt Service	185,948,694	206,631,553	181,339,968	229,836,413
TOTAL EXPENDITURES	330,220,377	382,497,052	355,324,033	415,969,682
ENDING FUND BALANCE	14,188,769	21,328,769	29,196,138	29,196,138
EXPENDITURES (By Category)				
Salaries and Benefits	74,498,068	77,573,366	76,158,855	81,889,053
Supplies and Materials	56,013,089	66,201,310	63,986,756	70,395,349
Other Services and Charges	200,934,417	238,085,780	215,516,768	265,555,291
Capital Outlays	1,068,426	3,230,099	3,168,254	2,682,953
Reimbursements	(2,293,623)	(2,593,503)	(3,506,600)	(4,552,964)
TOTAL	330,220,377	382,497,052	355,324,033	415,969,682

DALLAS WATER UTILITIES

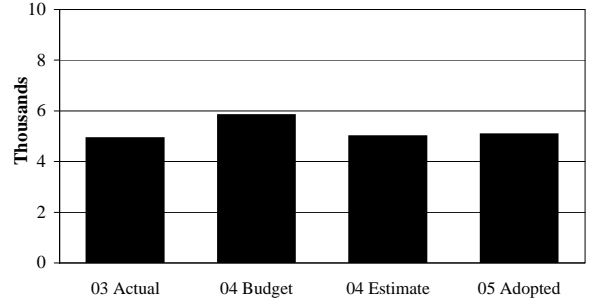
	FY 2002-03 Actual	FY 2003-04 Budget	FY 2003-04 Estimate	FY 2004-05 Adopted
FTEs (By Type)				
Regular	1,350.1	1,446.0	1,429.2	1,499.5
Overtime	105.7	110.0	123.0	119.8
Temporary Help	0.0	0.0	7.0	0.0
Day Labor	8.0	7.1	0.0	7.1
TOTAL	1,463.8	1,563.1	1,559.2	1,626.4
FTEs (By Program)				
Business and Customer Operations	229.5	230.2	238.4	241.6
Water Operations	544.0	606.6	600.2	626.1
Wastewater Operations	494.7	538.0	540.4	548.7
Capital Improvement Operations	155.6	148.6	140.1	168.5
Support Operations	40.0	39.7	40.1	41.5
General Expense and Debt Service	0.0	0.0	0.0	
TOTAL	1,463.8	1,563.1	1,559.2	1,626.4
OPERATING FUND				415,969,682
ADDITIONAL OPERATING RESOURCES				
COMMUNITY DEVELOPMENT BLOCK GRANT				20,000
WATER PRESERVATION PROGRAM TRUST				40,000
TOTAL				60,000
TOTAL OPERATING RESOURCES				416,029,682

DALLAS WATER UTILITIES

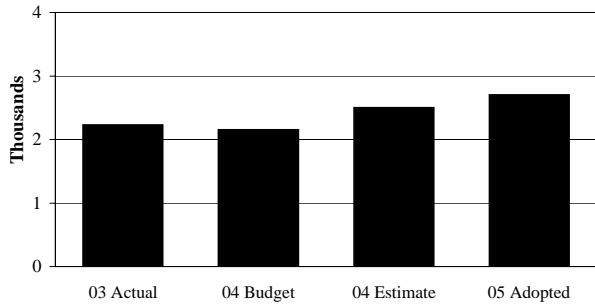
Water Consumption



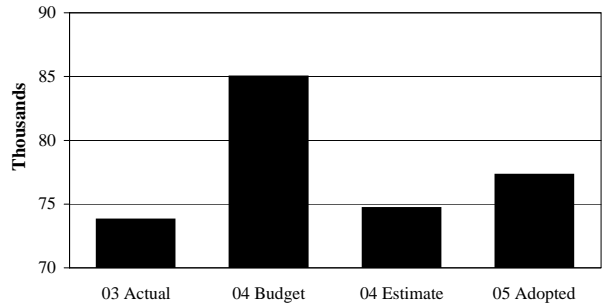
Water Main & Service Repairs



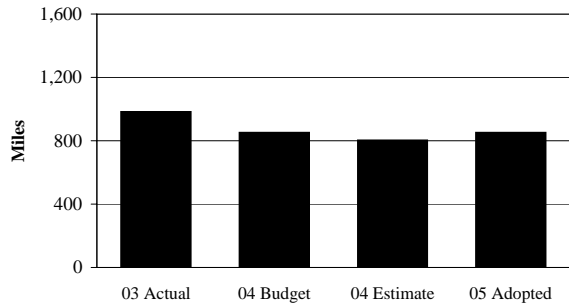
Water Service Installations



Meter Reads per FTE



Miles of Sewer Cleaned



Wastewater Treated

