CITY OF DALLAS

AUTHORIZATION TO CHARGE
RE-INSP, AFTERHOUR, SAME DAY, RECORD CHANGE FEE'S

Address of the project _____

Permit/Validation number _____

TYPE OF FEE: (circle the applicable fee below)

Re-Inspection Fee **$75** After hour fee **$300** Same Day Fee **$250** * Record Change Fee **$30**

*Record Change fees are required to be accompanied with letterhead or notarized letter. Contact district office that handles inspections for project address.

If you're charging a re-inspection fee, after hours fee or same day fee:
(Fill out applicable information. Circle the applicable trade below and include the 3 digit inspection code type found on your Contractors' Authorization sheet.

Building / Electrical / Plumbing / Mechanical / Other: _____
Type of after hour inspection / same day inspection _____
After hours Contact Name _____ Phone # _____

Contractor Name _____

Address _____

Phone #: _____ Fax # _____
Credit Card Type: (Circle one) Visa MasterCard Amex
Name on Credit Card _____

Credit Card # _____ Expiration Date _____

Customer # _____ Billing Zip Code _____

Amount $ _____ +2.00 fax fee

Signature of Card Holder x _____

CONTRACTORS are responsible to request their own re-inspection. We only post fees on the computer.

NORTHEAST	SOUTHEAST	SOUTHWEST
District Office	District Office	District Office
FAX #	Fax #	Fax #
214-670-7282	214-670-8102	214-948-4204