



CITY OF DALLAS

NOTICE

BUILDING CONSTRUCTION SITE MANAGEMENT REQUIREMENTS

ALL BUILDING CONSTRUCTION PROJECTS ARE REQUIRED TO COMPLY WITH THE CODE RELATING TO SITE MANAGEMENT. NO INSPECTIONS WILL BE MADE AND/OR A STOP WORK ORDER MAY BE ISSUED IF ANY OF THE FOLLOWING REQUIREMENTS ARE NOT MET.

- An information sign must be posted prior to the beginning of any construction, demolition, erection, alteration or repair of any structure or any portion of or appurtenance to a structure; or excavation, paving or grading on a property. The sign must be readable from the street, contain the general contractor's name, telephone number, and the address of the project.
- The sign must contain the following information: **“REPORT VIOLATIONS TO THE CITY OF DALLAS BY DIALING 3-1-1 (24 HOURS-7 DAYS A WEEK). CONSTRUCTION IS LIMITED TO 7 A.M. UNTIL 7 P.M. MONDAY THROUGH FRIDAY AND 8 A.M. UNTIL 7 P.M. ON SATURDAY, WHEN WORK IS ON OR ADJACENT TO A RESIDENTIAL USE AS DEFINED IN THE DALLAS DEVELOPMENT CODE”**
- Construction signs over 20 sq. ft or 8 ft in height require a sign permit (SEE NEXT PAGE)
- Erosion control is required for all construction areas at all times.
- Any damage to public infrastructure (street, inlet, etc.) must be quickly repaired or replaced.
- Streets, alleys and sidewalks must be cleared of dirt, mud and any other construction debris.
- Litter and waste must be contained at all times.
- Rights-Of-Way (City Property) may not be used for staging unless a barricade permit is approved by the Public Works and Transportation Department.
- For additional information, Please call 214-948-4480 or your District inspection Office.

*Northeast 214-670-7278
Southeast 214-670-8160
Southwest 214-948-4384*

CONSTRUCTION SITE SIGNS NOTICE TO ALL GENERAL CONTRACTORS

City of Dallas Ordinance #19566 passed by City Council on June 3, 1987 requires contractors to erect and maintain construction information signs for all construction projects. Construction information signs are required legal notices intended to inform city personnel, and the public, of construction site addresses, what is being constructed, who is responsible for the construction, and where citizens may call for additional information. Construction signs must be erected before beginning work and must be maintained until a Certificate of Occupancy is issued or the final construction inspection is approved. (Chapter 52, Subchapter 6 of the Dallas Building Code)

Signs Required:

- For New Construction, Additions, Finish Out Work, Remodels, Renovations & Repairs or any Demolition of a building or structure.
- Must be erected prior to beginning any construction, demolition, erection, alteration or repair of any structure or any portion or appurtenance to a structure; or excavation, paving or grading on a property.
- Must remain until final inspection is made or until C.O. is issued.
- Must be removed when C.O. is issued or permit is final.

Location:

- The sign must be located on the property where the construction is taking place.
- No setback is required for construction signs less than 20 square feet in size.
- For New Construction, Additions or Remodels that add square footage or Demolitions, the sign must be visible (**and readable**) from the right of way.
- For Finish-Out Work, Remodels, Alterations or Renovations & Repairs in excess of \$10,000, that do not add square footage, the sign must be visible (**and readable**) from the Sidewalk, Corridor or Elevator Lobby.
- Minimum one sign per construction site. Maximum one sign per street frontage.
- May not be located within any traffic visibility triangles.

Size:

One and Two Family Dwellings

For New Construction, Additions or Remodels that add square footage or Demolitions:

Minimum 3 square feet; Maximum 20 square feet.

For Finish Out Work, Remodels, Alterations or Renovations & Repairs that do not add square footage:

Minimum 8 1/2" X 11"; Maximum 20 square feet.

Commercial:

For New Construction, Additions or Remodels that add square footage or Demolitions:

Minimum 5 square feet. Maximum 20 square feet.

For Finish Out Work, Remodels, Alterations or Renovations & Repairs that do not add square footage:

Minimum 8 1/2" X 11"; Maximum 20 square feet.

Note: A sign permit is required for all illuminated signs, signs over 20 square feet in size or signs more than 8 feet in height. You may apply for a sign permit to illuminate the sign, or to increase the size or height, subject to the requirements for permanent signs.

Required Content of Construction Site Signs:

- Official Address from Permit
- General Contractor's name(s) and local phone number
- Project Name
- The following information "Report violations to the City of Dallas by dialing 311 (24 hours-7 days a week). Construction is limited to 7:am until 7:pm Monday through Friday and 8:am until 7:pm on Saturday, when work is in or adjacent to a residential area"

Optional Information:

- Name and/or Address of Owner, Developer, Architect, Engineer or Other Contractors on the site.